District Personnel Manual Issuance System

This bulletin should be filed behind the divider for Part III of DPM
Chapter(s) **12**

DPM Bulletin No. 12-193

SUBJECT: Schedule of Biweekly Pay Periods and Pay Days   **Date:** October 20, 2003
for Calendar Year 2004

1. <u>Scope</u>

The purpose of this bulletin is to inform all personnel authorities and personnel offices of the schedule of the biweekly pay periods and pay days for calendar year 2004.

2. <u>Provisions</u>

All District of Columbia government employees who are paid on a biweekly basis have been assigned to either Group 1 or Group 2 for pay day purposes. Employees assigned to Group 1 receive their pay checks on the second Tuesday following the close of the pay period. Group 2 employees receive their pay checks on the second Friday following the close of the pay period. The attachment to this bulletin outlines the pay period and pay day schedule for Calendar Year 2004.

Judy D. Banks
Acting Director of Personnel

Attachment: Calendar Year 2004 Pay Periods/Pay Days

Inquiries: Management Services, DCOP, (202) 442-9700

Distribution: Heads of Departments and Agencies, HR Advisors, and DPM Subscribers

Bulletin Expires: December 31, 2004

CALENDAR YEAR 2004 PAY PERIODS

PAY PERIOD NUMBER		PAY PERIOD		DATE PAID	
PAY GROUP ONE	PAY GROUP TWO	FROM	TO	GROUP ONE	GROUP TWO
1	1	12/14/03	12/27/03	01/06/04	01/09/04
2	2	12/28/03	01/10/04	01/20/04	01/23/04
3	3	01/11/04	01/24/04	02/03/04	02/06/04
4	4	01/25/04	02/07/04	02/17/04	02/20/04
5	5	02/08/04	02/21/04	03/02/04	03/05/04
6	6	02/22/04	03/06/04	03/16/04	03/19/04
7	7	03/07/04	03/20/04	03/30/04	04/02/04
8	8	03/21/04	04/03/04	04/13/04	04/16/04
9	9	04/04/04	04/17/04	04/27/04	04/30/04
10	10	04/18/04	05/01/04	05/11/04	05/14/04
11	11	05/02/04	05/15/04	05/25/04	05/28/04
12	12	05/16/04	05/29/04	06/08/04	06/11/04
13	13	05/30/04	06/12/04	06/22/04	06/25/04
14	14	06/13/04	06/26/04	07/06/04	07/09/04
15	15	06/27/04	07/10/04	07/20/04	07/23/04
16	16	07/11/04	07/24/04	08/03/04	08/06/04
17	17	07/25/04	08/07/04	08/17/04	08/20/04
18	18	08/08/04	08/21/04	08/31/04	09/03/04
19	19	08/22/04	09/04/04	09/14/04	09/17/04
20	20	09/05/04	09/18/04	09/28/04	10/01/04
21	21	09/19/04	10/02/04	10/12/04	10/15/04
22	22	10/03/04	10/16/04	10/26/04	10/29/04
23	23	10/17/04	10/30/04	11/09/04	11/12/04
24	24	10/31/04	11/13/04	11/23/04	11/26/04
25	25	11/14/04	11/27/04	12/07/04	12/10/04
26	26	11/28/04	12/11/04	12/21/04	12/24/04